



## **NORTHWEST TERRITORIES BADMINTON ASSOCIATION**

% Sport North Federation  
P.O. Box 11089  
Yellowknife, NT X1A 3X7

T 867 669 TEAM (8326)  
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### **TEAM NT BADMINTON 2023 ARCTIC WINTER GAMES COACH SELECTION POLICY**

**SPORT:** Badminton  
**EVENT:** 2024 Arctic Winter Games – Mat-Su  
**POLICY:** Coaches Selection Policy

#### **SECTION 1 – PURPOSE**

The purpose of this document is to set out the process that will be used to select coaches to represent the Northwest Territories at the Arctic Winter Games.

#### **SECTION 2 – OBJECTIVE**

The objective of this selection policy is to select a maximum of two coaches, who will attend the Arctic Winter Games. One coach must be male and one coach must be female. If a coach from one gender is not available, a chaperone of that gender must be substituted.

Any staff listed as coaches on the official registration form must be licenced with a “National Coaching” level license as issued by Badminton Canada.

#### **SECTION 3 – ELIGIBILITY**

To be eligible for selection, the athletes must be:

- Canadian Citizens, or eligible for Canadian Citizenship and actively pursuing either Citizenship Certificates or Canadian Passports, Permanent Resident
- Must have a valid Canadian Passport
- Must be above the age of 19 years old.
- must submit a Criminal Record Check/Vulnerable Sector Check prior to their Territorial Trials date
- A continuous resident of the Northwest Territories for at least six months prior to the Arctic Winter Games. Athletes who are attending a post-secondary school outside of the Northwest Territories are still eligible to compete provided their Northwest Territories residency is still valid
- It is required to be a member in good standing with Badminton NWT
- Required to sign a Code of Conduct agreement with Sport North
- Must participate in the Arctic Winter Games Trials
- Must participate in our preparation clinics prior to the Arctic Winter Games trials



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- Must have completed the NCCP Making Ethical Decisions (MED) Evaluation, and Safe Sport Training Module by the AWG Trials

Once selected, the coach will be expected to be work with the athletes and coaches to meet the physical and technical standards expected by Badminton NWT.

### **SECTION 4 – SELECTION PROCESS**

A written request needs to be sent to Badminton NWT, highlighting your coaching and professional development by email ([harmeet@badmintonnwt.ca](mailto:harmeet@badmintonnwt.ca)), no later than 5:00pm November 10, 2023. You must register with Sport North (<https://www.sportnorth.com/arctic-winter-games-matsu-alaska-2024/registration>) by October 30<sup>th</sup> 2023. The Board of Directors will make the decision based on ARCTIC WINTER GAMES coach certification standards and experience in Badminton and the North.

Please include your NCCP # and a current Criminal Records Check with your application.

#### *Unforeseen Circumstances*

If unforeseen circumstances arise which do not allow for this selection process to be implemented as outlined in this document, Badminton NWT reserves the right to identify an alternate process or alternate timelines. Should this occur, all candidates for selection will be notified of these changes in a timely manner.

### **SECTION 5 – AUTHORITY FOR SELECTION**

The selection authority is in the hands of Badminton NWT's Board of Directors. The Badminton NWT Arctic Winter Games Coaches will be announced before the ARCTIC WINTER GAMES trials.

### **SECTION 6 – DISMISSAL**

A coach may be dismissed if:

- Fails to meet performance expectations
- Exhibits detrimental conduct
- Is unable to perform due to injury, illness or other medical reasons

When necessary and appropriate, a coach may be replaced by an alternate (provided the alternate is still eligible).



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### **SECTION 7 – APPEALS**

There is only one ground for appeal of coach selection or team selection, that being: 'The selection was not made according to the Arctic Winter Games Coach Selection Criteria.'

#### *Appeals Committee*

The Sport North Federation will appoint a three-person Appeals Committee. No member of the Appeals Committee shall be related to an eligible Arctic Winter Games athlete.

#### Appeals Process

1. If within 48 hours of the coach selection, a coach believes there are grounds for appeal, the coach must submit to the Sport North Federation, verbally, followed within two (2) days by a written formal (e-mail or fax) appeal, clearly stating the reasons for appeal. A cash deposit of \$100 must accompany the written notice of intent to appeal, to be refunded upon the successful outcome of the appeal. The following process will take place:
2. The president or president designate will identify and inform any affected parties of the appeal within two (2) days of receipt of the appeal, informing each of their right to participate in the appeal. All information relating to the appeal will be made available to all parties to the appeal.
3. The Appeals Committee will convene a meeting either in person or by conference call within three (3) days of written notification of an appeal.
4. The appellant and his/her representative will appeal to the Appeals Committee and affected parties will be permitted to participate.
5. The Appeals Committee only will convene to review all the evidence and make one of the following decisions:
  - a) Grant the appeal and direct the Sport North Federation to take appropriate corrective action.
  - b) Reject the appeal.
6. The decision will be delivered immediately upon conclusion of panel deliberations in verbal form, followed by a written report. The decision of the Appeals Committee will be final.